

APPENDIX IV A

REPORT OF THE BOARD OF GOVERNORS OF THE THEOLOGICAL COLLEGE TO THE GENERAL SYNOD OF BURLINGTON WEST, 1986

Esteemed brethren,

The Board of Governors of the Theological College is pleased to present to your assembly its report over the academic years 1983/1984 and 1984/1985.

Due to the early date of Synod 1986, it is not possible to cover three academic years. The board may find it necessary to submit to you a supplementary report.

The board is thankful to report that the work could be continued without interruption, although illness among the students during the academic year 1984/1985 gave us reason for concern.

The governors who visited the lectures during the past two years reported on good effort and hard work displayed by staff and students, and that the instruction is done in harmony with the Word of God.

Seven students completed their studies. For the academic year 1985/1986 no new students arrived. The enrollment stands at ten.

After five years as lecturer of Ecclesiology, the Rev. W.W.J. VanOene requested to be released from his obligations towards the College due to his retirement from the active ministry and his intended move to British Columbia. The board is thankful for his faithful labour until the end of the academic year 1984/1985.

The Rev. G. VanDooren, although retired as lecturer in Diaconology in 1982, made himself available to continue as temporary instructor until the end of February 1984.

On September 7, 1984, Dr. K. Deddens could be installed as professor of Diaconology. His mandate was extended when he, after the retirement of Rev. W.W.J. VanOene, was also appointed professor of Ecclesiology.

As Prof. L. Selles, due to his age, is to retire as professor of New Testament at the end of the academic year 1985/1986, the board hopes to be able to submit to your assembly a recommendation for a successor.

The board is thankful to report that after several years of intensive searching, a more suitable building for our College could be purchased.

The acquisition and expansion of the new premises were facilitated by a generous donation of the Women's Savings Action and by a successful building fund drive held among the churches of our federation and our Australian sister churches.

After the Synod of 1983, the Academic Committee as well as the Board of Governors met three times. Numerous were the meetings of the Finance and Property Committee in their efforts to provide the churches with a functional building that can serve the training for the ministry for many years to come. Representatives of the Senate attended the meetings whenever consultation was deemed necessary. The reports of the Finance and Property Committee, approved and adopted by the board, will be submitted to your assembly as an appendix to this report.

We acknowledge the spiritual and financial support which the College continues to receive from the churches. The interest of the church members is also apparent at the annual Convocation/College Evening. The continued efforts of the Women's Savings Action to enrich the library are greatly appreciated.

May the God of all grace again bestow His blessings upon the College and upon all who are involved in the work.

We submit to your assembly the following recommendations for your consideration:

1. To receive and adopt this report and all appendices.
2. To accept the resignation of Mr. Arie Hordyk and Mr. Maas VanGrootheest as governors, and pursuant to Section 5(2) of the Act and Section 3.04 of By-law Number

1 (as amended):

- a. to appoint Hendrik Buist, Esq., (Burlington) and Caspar G. Heerings, Esq., (Dundas) as governors for a term from the date of their appointment until the third General Synod held after the date of their appointment;
 - b. to reappoint Anton L. VanderHout, Esq., (Hamilton) as governor for a term from the date of his reappointment until the second General Synod held after the date of his reappointment;
 - c. to reappoint Henk Kampen, Esq., (Richmond Hill) and C.M. Loopstra, LL.B., (Toronto) as governors for a term from the date of their reappointment until the next General Synod held after the date of their reappointment;
 - d. to appoint, elect, reappoint or reelect six active ministers as governors (in accordance with Section 3.04[a] of By-law Number 1 [as amended]) to hold office until the next General Synod and to appoint at least three substitutes from each Regional Synod area.
3. To direct the Board of Governors to appoint a new professor of New Testament (as per a detailed report to be presented to Synod).
 4. To gratefully acknowledge the faithful labour of Prof. L. Selles as professor of New Testament since the establishing of the College.
 5. To consider the audited financial statements and the report of the auditor for the previous fiscal periods.
 6. To appoint Robinson, Lott & Brohman, Chartered Accountants, as auditors until the next assembly of Synod.
 7. To ratify and confirm the acts of the Board of Governors and officers of the College for the years 1983, 1984, and until the date of this report.

Submitted at Hamilton, Ontario, this 26th day of September, 1985, by the Board of Governors of the Theological College of the Canadian Reformed Churches.

Rev. J. Mulder, chairman
Rev. J. Visscher, vice-chairman
Rev. M. van Beveren, secretary
Mr. A.J. Hordyk, treasurer
Rev. J. Geertsema
Mr. H. Kampen
Rev. P. Kingma
Mr. C.M. Loopstra
Rev. Cl. Stam
Mr. M. VanGrootheest
Mr. A.L. VanderHout

APPENDIX IV B

**SUPPLEMENTARY REPORT OF THE BOARD OF GOVERNORS TO THE
GENERAL SYNOD OF THE CANADIAN REFORMED CHURCHES
HELD AT BURLINGTON WEST, 1986**

March 20, 1986

Esteemed brethren,

In addition to their report of September 26, 1985, the Board of Governors of the Theological College brings the following to your attention.

1. In a letter dated October 25, 1986, the Deputies for the Training for the Ministry of the Word of our Australian sister churches requested the board to give information on the possibilities that the Free Reformed Churches of Australia would become formally involved in the maintenance of our Theological College.

The board answered by letter of January 25, 1986, and now requests your assembly to approve the response sent to the above deputies.

Copies of the letters of October 25, 1985, and January 25, 1986, are enclosed.

2. The Board of Governors requests your assembly to approve the establishing of a two-year program leading to a diploma in theological studies.
The explanation and details of the program are contained in a report of the Senate to the Board of Governors dated July 5, 1985, of which a copy is enclosed.
3. With regard to missionary training, the Board of Governors agrees with a report of the Faculty dated May 27, 1985, which report was written in response to a request of the Board of Mission of the Church at Hamilton. A copy of this report is also enclosed.
4. For your information we submit to your assembly a copy of By-law No. 4 (relating generally to the Operation and Function of the Senate) and a copy of By-law No. 5 (relating to Academic Regulations).
These By-laws have been adopted by the Board of Governors.
5. The Board of Governors further informs you that they have requested the Finance and Property Committee to review the salaries of the professors for 1986.

With brotherly regards,
For the Board of Governors,
M. van Beveren
Encl.

July 5, 1985

To the Board of Governors of the
Theological College of the Canadian Reformed Churches

Esteemed brothers:

Diploma Course Theological Studies Report

In reply to your letter d.d. September 18, 1984, in which you requested to investigate the need and feasibility of establishing a program leading to a degree or diploma in theological studies for B.A. students who do not have nor seek credits in Hebrew, Greek, and Latin, the Senate submits the following observations and recommendation.

1. Need of such a program

The Church at Toronto employs in its mission program helpers for the missionaries. The Mission Aid Committee of the Church at Surrey sends out workers in the fields of education, healthcare, and agriculture. The Canadian Reformed World Relief Fund looks for the possibility to commission relief workers to the third world. Although locally no assistants for pastors nor fulltimers for Evangelization have been appointed as yet, the time may come that this will be done. Persons willing to accept an appointment in one of these fields should have a general theological schooling, in addition to the special field for which they have studied.

The need for a program follows from these observations.

2. Possibility

The Theological College Act under which our College operates does not allow the Senate to confer a degree of theological studies but permits it to issue a diploma for such studies.

3. Admission

The Senate does not feel that a B.A. degree should be a mandatory requirement for admission for these studies. High school matriculation complimented by a diploma of a trade school or community College seems to be a sufficient standard for admission.

4. Length and course of studies

The Senate has in mind a two-year program covering the core of theological subjects. The study should, wherever possible, be integrated with the regular study program of the theological students and include the following subjects:

Old and New Testament — Basic background material, thorough knowledge of contents of Old and New Testament. Principles and practice of exegesis.

Church History — A survey of church history.

Church Polity — Principles and essential rules of church polity.

Dogmatics and Symbolics — Summary of Reformed doctrine, contents of ecumenical creeds and Three Forms of Unity.

Diaconiology — Basics of catechetics, poimenics, missiology, and didactics.

Electives — Corresponding with the choice of work, to be taught wherever necessary by guest teachers.

5. Recommendation

To decide to recommend General Synod 1986 to establish a two-year program leading to a diploma in theological studies.

Respectfully submitted,

L. Selles

Hamilton, May 27, 1985

To the Board of Governors of the Theological College
of the Canadian Reformed Churches at Hamilton, ON

Re: Special Missionary Training

Esteemed brethren!

In answer to the request of the Board of Mission, Hamilton (March 27, 1985), I write you on behalf of the Faculty that indeed that Faculty is open to the idea of giving a special missionary training. This training could be finished in one year (two semesters).

In this year, 50% must be spent on theology and 50% on non-theology (of the last part 25% on language study and 25% on special courses, for instance at McMaster University, e.g. in "Health and health care in the third world," as a sociology course; "Geography of Latin America;" and a course about native people, dependent on the future missionary field of the candidate).

The theological course can be divided in six parts:

1. **Theory of Mission;**
2. **History of Mission;**
3. **History of Religions;**
4. **Missionary Anthropology;**
5. **A paper on an exegetical topic, related to missiology;**
6. **A paper and a book report, related to the work on the mission field.**

This course links up to the missiology course of the College, but there is no overlapping.

The course has the following special topics:

ad 1: 1.1 place and task of missiology;

1.2 definition of mission, Biblical foundation;

1.3 approach and method (e.g. comprehensive approach, dialogue, communication, evangelistic preaching);

1.4 motives and purpose (e.g. threefold purpose according to Voetius, the three "selves", contextualization, church growth).

ad 2: 2.1 place, task, and division of history and mission;

- 2.2 general survey of the history of mission work throughout the ages;
 - 2.3 summary of the history of the ecumenical movement in connection with mission work (with attention to the development of the W.C.C.).
- ad 3: 3.1 introduction, division, definition;
- 3.2 survey of the various pseudo-religions of today;
 - 3.3 crossroads in contemporary Latin America.
- ad 4: 4.1 general survey of cultural anthropology;
- 4.2 cultural background of Brazil (or the country concerned).

As far as the number of lectures of this course is concerned, the theological part of this special missionary training will take two hours weekly in both semesters of one year (September until May).

On behalf of the Faculty,
K. Deddens

APPENDIX IV C
BY-LAW NUMBER FOUR (4)

**A BY-LAW RELATING GENERALLY TO THE OPERATION AND FUNCTION
OF THE SENATE OF THE THEOLOGICAL COLLEGE
OF THE CANADIAN REFORMED CHURCHES**

BE IT ENACTED as a by-law of the THEOLOGICAL COLLEGE OF THE CANADIAN REFORMED CHURCHES, as follows:

1. COMPOSITION

- 1.1 The Senate shall be composed of:
 - a. the Principal;
 - b. the Faculty; and,
 - c. such retired members of the Faculty as may be appointed by the Board of Governors.
- 1.2 Members of the Senate shall remain members until they no longer meet any of the conditions set out in section 1.1, or until suspended.
- 1.3 The Senate shall include the following executives:
 - a. a Chairman who shall be the Principal;
 - b. a Vice-Chairman who shall be the Vice-Principal;
 - c. a Secretary who shall be elected by a simple majority at a meeting of the Senate at the commencement of the academic year; and,
 - d. a Corresponding Secretary who is elected in the same manner as the Secretary.

All officers hold their executive positions for a term of one (1) academic year.

2. MEETINGS

- 2.1 Meetings of the Senate shall be held at the offices of the College, or if the Senate so determines, at any place elsewhere in Canada.
- 2.2 Meetings of the Senate shall be held from time to time at such time and on such day as the Principal, or any two (2) other members may determine. Notice of the time and place of every meeting so called shall be given in writing by ordinary mail or in person to each member, not less than seven (7) days before the time when the meeting is to be held. No notice of a meeting shall be necessary if all the members of the Senate in office are present or if those absent waive notice of or otherwise consent to such meeting being held.

- 2.3 The Senate shall meet at least once a month during the period from September 1st to May 31st of each academic year.
- 2.4 The Principal, or in his absence, the Vice-Principal, shall be chairman of any meeting of the Senate. If no such officer is present, the Senators present shall choose one of their number to be chairman.
- 2.5 In Addition to the provisions in the Canadian Reformed Theological College Act, 1981, all votes at all meetings of the Senate shall be taken by ballot if so demanded by any Senator present, but if no demand be made, the vote shall be taken in the usual way by show of hands.

A declaration by the Chairman that a resolution has been carried and an entry to that effect in the minutes, shall be admissible in evidence as prima facie proof of the fact without proof of the number or proportion of the votes recorded in favour or against such resolution. A resolution will be deemed to be passed when it achieves a simple majority.
- 2.6 A simple majority of the Senators then comprising the Senate, shall constitute a quorum for the transaction of business and questions arising at any meeting of the Senate shall be decided by a majority of the votes and, in the case of an equality of votes, the question shall be deemed to be defeated.

3. POWERS OF THE SENATE

- 3.1 In addition to the powers set out in section 10(3) of the Act, the Senate shall have the following powers:
 - a. To make recommendations to the Board concerning any appointment to the Faculty and regarding the filling of vacancies in the Faculty between Synods;
 - b. To issue diplomas in Theological Studies and diplomas in Missiology;
 - c. To do all things necessary for carrying out the powers and duties as set out in clauses (a) and (b).

4. DUTIES OF THE SENATE

- 4.1 The Senate shall have the following duties:
 - a. To make recommendations to the Board of Governors to establish and terminate programs and courses of study and concerning all matters of an academic nature, particularly in regard to the filling of vacancies in the Faculty between Synods, and concerning any appointment by Synod to the Faculty;
 - b. To determine the curricula of all programs and courses of study, and enforce standards of admission to the College and continued registration therein, and determine the qualifications for graduation; all of the aforesaid to be in consultation with the Academic Committee of the Board of Governors and in accordance with the approval of the Board of Governors;
 - c. To conduct examinations, appoint examiners and decide all matters relating to examinations and the appointment of examiners;
 - d. To grant degrees for certain programs and courses of study approved by the Board of Governors; and,
 - e. To enact by-laws for the conduct of its affairs, provided such by-laws are approved by the Board of Governors and in particular, to enact by-laws with respect to disciplinary action against or dismissal of students at the College.

5. STANDARDS OF ADMISSION

- 5.1 The Senate shall enforce the standards of admission as set out in section 10 of By-law Number 1 of the College (as amended from time to time). For this purpose the Senate shall each year, at the beginning of the academic year, appoint a Registrar who shall act as the representative for Senate in these matters. The Registrar shall report to Senate with respect to all applications for ad-

mission and Senate shall direct the Registrar accordingly. No application for admission shall be refused without the prior approval of Senate.

5.2 Appeal

Any person being refused admission, may appeal such refusal to the Board of Governors, and the Board shall hear such appeal at its next meeting scheduled for any purpose, provided it has at least thirty (30) days' notice of such an appeal and the appeal is made in writing, setting out grounds therefor, together with a concise written argument and documentary proof (if required) in support of the appeal. The decision of the Board will be final.

6. DUTIES OF THE PRINCIPAL

6.1 The Principal of the Senate shall have the following duties:

- a. To execute general supervision of the daily affairs of the College, including without limiting the generality of the foregoing, the administration, the Faculty, and the students;
- b. To act as Chancellor of the College and as Chancellor to confer all degrees;
- c. To convene and act as Chairman of all meetings of the Senate;
- d. To be an ex officio advisory member of all Board and Faculty committees, excepting the Executive Committee;
- e. To act as the Academic Dean; and,
- f. To report to the Board with respect to all afore-mentioned duties.

7. DUTIES OF THE VICE-PRINCIPAL

7.1 The Vice-Principal shall have the following duties:

- a. To assist the Principal in his duties;
- b. To act as Acting Principal in the absence of the Principal;
- c. To act as Chairman of the Senate in the absence of the Principal; and,
- d. To act as Acting Chancellor of the College in the absence of the Principal.

8. DUTIES OF THE ACADEMIC DEAN

8.1 The Academic Dean shall have the following duties:

- a. To exercise administrative supervision over the Dean of Students, Registrar and Librarian in order to implement the policies established by the Senate;
- b. To coordinate all departments and academic programs in consultation with the Faculty;
- c. To edit the Handbook of the Theological College and submit it to the Senate for final approval;
- d. To be responsible for the preparation of the Series Lectionum; and,
- e. To report to the Senate with respect to all afore-mentioned duties.

9. DUTIES OF THE DEAN OF STUDENTS

9.1 The Dean of Students shall have the following duties:

- a. To promote good relations between the Faculty and student body, and without limiting the generality of the foregoing, in particular:
 - i To counsel students;
 - ii To entertain and resolve student complaints;
 - iii To resolve any problems between Faculty and any members of the student body; and,
 - iv To consider the needs of the families of each student in any matter respecting student concerns;

- b. To act as the Registrar; and,
- c. To report to the Senate with respect to all afore-mentioned duties.

10. DUTIES OF THE REGISTRAR

10.1 The Registrar shall have the following duties:

- a. To receive applications for admission;
- b. To organize interviews with prospective students in accordance with Section 10.03 of By-law 1 to the Canadian Reformed Theological College Act, 1981;
- c. To record marks awarded and to issue the same to the students;
- d. To prepare and issue transcripts;
- e. To contact the Ministry of Colleges and Universities with respect to student loans and grants; and,
- f. To report to the Board with respect to all afore-mentioned duties.

11. LIBRARY COMMITTEE

11.1 There shall be a Library Committee composed of the following officers:

- a. The Principal of the Senate;
- b. one (1) member of the Senate appointed by the Senate;
- c. a Librarian appointed by the Senate;
- d. one (1) member of the Women's Savings Action appointed by the Board; and,
- e. one (1) Governor of the College appointed by the Board.

11.2 The Library Committee shall:

- a. after consultation with the Faculty, make recommendations to the Senate as to the requirements and demands of a library needed for the special training offered at the College; and,
- b. explore all possible avenues of expanding and improving the library in any manner whatsoever.

12. DUTIES OF THE LIBRARIAN

12.1 The Librarian shall have the following duties:

- a. To operate the Library;
- b. To consult the members of the Faculty, in building the Library's collection and obtaining or purchasing books, periodicals, documents, microfilms or other appropriate materials;
- c. In consultation with the Library Committee, to maintain contact with the Women's Savings Action and to advise it concerning budgetary requirements for the operation of the Library;
- d. To maintain the archives of the Theological College; and,
- e. To report to the Board with respect to the afore-mentioned duties.

Passed at Hamilton, Ontario by the Senate at a meeting held for that purpose on the 23rd day of January, 1986.

J. Faber
Chairman

L. Selles
Secretary

Passed by the Board of Governors at a meeting held at Hamilton on the 24th day of January, 1986.

J. Mulder
Chairman

M. van Beveren
Secretary

BY-LAW NUMBER FIVE (5)

A BY-LAW RELATING TO ACADEMIC REGULATIONS

BE IT ENACTED as a by-law of the THEOLOGICAL COLLEGE OF THE CANADIAN REFORMED CHURCHES, as follows:

1. ACADEMIC YEAR

- 1.1 The academic year of the Theological College shall commence on September 1st of each calendar year and end on August 31st of each calendar year, comprising a full twelve (12) months.
- 1.2 The teaching term commences the Monday after Labour Day each September and is made up of two (2) semesters consisting of three (3) terms:
 - a. Semester I commences on the first day of the teaching term and ends on the 31st day of December, inclusive of appropriate examination periods;
 - b. Semester IIA commences on the 1st day of January and ends on the 14th day of March; and,
 - c. Semester IIB commences on the 15th day of March and ends on the 31st day of May.

2. COURSE WORK

- 2.1 Subject to any restrictions imposed by Synod, the Board of Governors or the Senate, each professor shall determine the format of his respective course.
- 2.2 On the day that a course commences, or so soon as possible thereafter, the students shall be informed of the nature of the term work, the requirements of the course and how the final grade will be determined, including the weight given to the various term projects and examinations, and deadlines of term papers.
- 2.3 Assigned papers in each course are to be written and styled according to a prescribed manual and are to be delivered to the appropriate professor on or before the prescribed deadline.
- 2.4 If a student fails to submit a paper by the prescribed deadline, and in the absence of alternative and confirmed arrangements made with the course professor or an extension granted, the student is deemed to have failed the course and a grade of F will be awarded.

3. EXAMINATIONS

- 3.1 Unless otherwise stipulated by the Senate, each course will include a final examination in addition to any term work or paper prescribed.
- 3.2 The nature of the examination and the length of the examination is in the discretion of the professor, so long as the examination does not exceed three (3) hours.
- 3.3 If a student anticipates being absent from any examination, an explanation or excuse must be presented to the Academic Dean prior to the examination. After a consultation with the professor involved, the Academic Dean shall forthwith advise the student whether he is excused.
- 3.4 If a student is not excused pursuant to section 3.3, failure on the part of the student to write the examination in question shall result in a failing grade and a grade of F shall be assigned.
- 3.5 If a student is excused, a deferred examination is to be written at a time determined in consultation with the Academic Dean.

4. GRADING

- 4.1 The grading system will be as follows:

Percentages	Equivalent to
90 — 100	A +
85 — 89	A

80 — 84	A —	
77 — 79	B +	
73 — 76	B	
70 — 72	B —	
67 — 69	C +	
63 — 66	C	
60 — 62	C —	
57 — 59	D +	
53 — 56	D	
50 — 52	D —	
40 — 49	F	(conditional failure)
0 — 39	F —	(outright failure)

- 4.2 A passing grade for a course is fifty percent (50%). If a student receives a failing grade, he may request the opportunity to write a supplementary examination. It is within the discretion of the professor involved whether to grant a supplementary examination.
- 4.3 If a student fails a supplementary examination, but achieves a grade of F (conditional failure), a further supplementary examination may be written upon application to and approval by the professor involved. If a student fails the second supplementary examination, whether as a conditional failure or outright failure, the student will be subject to dismissal.
- 4.4 A student will be permitted to advance to the following year upon attaining a weighted average of sixty-five percent (65%) or greater.
 "Weighted Average" means the average that is calculated by multiplying each course mark by the number of units for that course and then dividing the aggregate total by the total number of units.
- 4.5 In no circumstances will a student advance to the following year without achieving at least a passing grade of fifty percent (50%) in all his courses and obtaining a weighted average of sixty-five percent (65%) or greater.
- 4.6 Credits obtained in any course leading to a diploma or a degree should only remain valid for a period of five (5) years unless the diploma or degree is obtained or an extension has been granted by the Senate.

5. APPEAL FROM PROFESSOR'S DECISION

- 5.1 Any decision made by a professor or the Academic Dean under sections 2.4, 3.3, 3.5, 4.2, or 4.3 set out above is subject to an appeal to the Senate.
- 5.2 The Senate shall be notified in writing of an appeal pursuant to section 5.1 within ten (10) days from the date of the decision of either the professor or the Academic Dean.
- 5.3 The notice in writing shall contain a brief statement as to the grounds of the appeal.
- 5.4 The professor involved in the decision appeal from, and the Academic Dean, if also involved in the decision appealed from, shall be disqualified from hearing the appeal. The hearing shall be held forthwith.
- 5.5 The Senate shall deliver their decision in writing to the student and shall provide reasons in writing if so requested.
- 5.6 A decision of the Senate under this provision is appealable to the Board of Governors pursuant to section 10.

6. DISCIPLINARY PROCEDURE

- 6.1 Where a student:
- fails to achieve a weighted average of sixty-five percent (65%) for any one (1) academic year;

- b. fails to pass all required courses for each academic year as set out in the College's calendar, with appropriate opportunity for supplementary examinations;
- c. uses or possesses an unauthorized aid or aids or obtains unauthorized assistance, or personates another person at any academic examination or term test, or in connection with any form of academic work;
- d. represents in any academic work submitted for credit in or admission to a course or program of study or to fulfill a requirement for any course or degree, any idea or expression of an idea or work of another without giving credit to the source and holding it out as his own;
- e. submits for credit in any course, without the knowledge and approval of the professor to whom it is submitted, any academic work for credit that has been previously obtained or is being sought in another course in the College or elsewhere;
- f. submits for credit in any course, any academic work containing a purported statement of fact or reference to a source which has been concocted;
- g. conducts his life in such a manner that it is incompatible with aspiring to the office of Minister of the Word as described in the Holy Scripture, and the Forms and the Church Order of the Canadian Reformed Churches; and,
- h. has clearly shown that he is not suited for the Ministry of the Word as described in the Holy Scripture, he will be subject to dismissal.

7. NOTICE OF PENDING DISMISSAL

- 7.1 Upon determining that a student has failed to meet one of the conditions or has committed one of the offences under section 6, the Senate shall issue and deliver to the student in person or by registered mail, a written notice of hearing of the pending dismissal, which notice shall include:
- a. a statement of the time, place, and purpose of the hearing;
 - b. that the hearing is being conducted pursuant to these by-laws and section 10(3)(g) of the Canadian Reformed Theological College Act, 1981; and,
 - c. that if the student fails to attend the hearing, the hearing will proceed in his absence, and that the student will not be entitled to any further notice in the proceedings.
- 7.2 At least ten (10) days prior to the hearing, the student shall be supplied on request with reasonable information with respect to the alleged offences under section 6.

8. HEARINGS

- 8.1 All hearings shall be open to the public except where the Senate is of the opinion that intimate financial or personal matters or other matters may be disclosed, so that the desirability of avoiding disclosure thereof in the interest of the person affected or in public interest, outweighs the desirability of adhering to the principle that hearings be open to the public, in which case the Senate may hold the hearing in camera.
- 8.2 A party to a hearing is entitled to be represented by counsel or an agent, call and examine witnesses, present arguments and submissions and conduct cross-examinations of witnesses in accordance with the provisions of the Statutory Powers Procedure Act, (Ontario).

9. DECISION

- 9.1 The Senate shall give its final decision in writing and shall give reasons in writing if requested by a party to the hearing.
- 9.2 Notice of the decision together with reasons if any, shall be sent to all the par-

ties who took part in the hearing by registered mail within ten (10) days of the Senate reaching its decision.

10. APPEAL

- 10.1 Should a student wish to appeal a decision of the Senate, an appeal may be made to the Board of Governors of the College (the "Board").
- 10.2 The student shall have thirty (30) days from the date the decision is received pursuant to section 9.2 to deliver a notice of appeal to the Board stating the grounds of appeal in a concise manner, without argument.
- 10.3 The Board shall set a date for the hearing of the appeal which shall occur not later than twelve (12) months after notice of the appeal is delivered and no earlier than thirty (30) days therefrom.
- 10.4 At least thirty (30) days prior to the hearing of the appeal, the student shall deliver a concise statement elaborating on the grounds of appeal, including a copy of any documents being relied upon, and setting out in an organized fashion the arguments in support of his appeal.
- 10.5 The Board's decision shall be given in writing, and reasons in writing shall be given if requested.
- 10.6 The decision of the Board is final.

11. READMISSION

- 11.1 Readmission will be considered by the Senate only if there are bona fide grounds which clearly demonstrate that the cause for dismissal has been removed.
- 11.2 Readmission is solely within the discretion of the Senate after consultation with the Board of Governors and any request for readmission shall be submitted no earlier than one (1) year following the date when dismissal has become final.

12. CERTIFICATES

- 12.1 Students are not eligible to apply to a Classis for a certificate to speak an edifying word to churches of the Canadian Reformed Church confederation until completion of their third year.

13. DEGREES AND DIPLOMAS

- 13.1 The Master of Divinity degree is granted to those who have successfully completed the four (4) years of study for this degree.
- 13.2 The Diploma of Theological Studies is granted to those who have successfully completed the two (2) years of study for this diploma.
- 13.3 The Diploma of Missiology is granted to those who have successfully completed the one (1) year of study for this diploma.

14. PROCEDURE ON HEARINGS

- 14.1 Notwithstanding any of the provisions contained herein, all hearings by either the Senate or the Board of Governors shall be conducted in accordance with the Statutory Powers Procedure Act (Ontario).
Passed at Hamilton, Ontario, by the Senate at a meeting held for that purpose on the 23rd day of January, 1986.

J. Faber
Chairman

L. Selles
Secretary

Passed by the Board of Governors at a meeting held at Hamilton on the 24th day of January, 1986.

J. Mulder
Chairman

M. van Beveren
Secretary